

**Application for a replacement Registration certificate / Residence card / Permanent residence card**

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| ***For completion by the authority***  Authority receiving the application (code and name): | Automated case No.: ׀\_׀\_׀\_׀\_׀\_׀\_׀\_׀\_׀\_׀\_׀ | | | | | |
|  |  | |  |  | | |
| Date of acceptance of the application: |  | | Facial photograph |  | | |
|  |  | |  |  | | |
| \_\_\_\_\_\_ year \_\_\_ month \_\_\_ day |  | |  |  | | |
| **Legal basis of the application** |  | |  |  | | |
|  |  | |  |  | | |
| replacement of registration certificate  replacement of residence card |  |  | | |  | |
| replacement of permanent residence card |  |  | | |  | |
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|  |  | | |  | |
|  | [Handwritten signature specimen of applicant (legal representative)] | | |  | |
| Please complete the form legibly,  in block letters, using Latin characters |  | Signature must be inside the box in its entirety. | | |  | |
| **Delivery of document:**  Applicant requests delivery of the document **by way of post**.  Applicant will collect the document at the **issuing authority**.  Phone number:  E-mail address: | | | | | |

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| --- | --- | --- | --- | --- | --- |
| **Applicant’s particulars as shown in document** | | | | | |
| 1. Surname: | |  | | | |
| 2. Forename(s): | |  | | | |
| 3. Place and date of birth: | | year       month       day | | | |
| 4. Marital status:  single  married  divorced  widow(er) | |  | | | |
| 5. Number and validity of passport or ID card issued by foreign authority:        year       month       day | | | | | |
| 6. Number and validity of residence authorisation document to be replaced:        year       month       day | | | | | |
| 7. Place of accommodation/residence: | | | |  | |
| Postal code: | | | | Land register reference number: | |
| Locality: | | | | District: | |
| Name of public place: | | | |  | |
| Type of public place (street, road, square, etc.): | | | | | |
| Building number: | | | |  | |
| Building: | Block: | | Building: | | Block: |

|  |  |
| --- | --- |
| 8. I hereby declare that my residence authorisation document was | |
| lost. | |
| stolen. | |
| destroyed. | |
| damaged. | |
| 9. Do you have a residence permit or permanent residence permit issued by another Member State of the European Union?  Yes  No  If yes,  indicate Member State:  indicate type of permit:  document number:  validity period:       year       month       day | |
|  |
| **Detailed description of the event:** | |
|  | |
| Date: ......................................... | |
| ............................................................... | |
| (signature of applicant) | |
|  | |
| Transaction number of payment if made by electronic payment instrument or by bank deposit: | |

|  |  |
| --- | --- |
| **INFORMATION**  The application shall have enclosed:   * 1 facial photograph * the damaged residence authorisation document, * other document (pl. police report, official certificate etc.)   An administrative service fee in the amount specified by law must be paid.  If a document that was reported lost is found before a replacement is issued, the regional directorate shall give it back to its rightful holder. If a document that was reported lost is found by its rightful holder after the replacement document has been issued, it shall be returned to the competent regional directorate. | |
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| ***For completion by the authority*** | |
| Replacement of the document is authorised.  Date:……………………………………….. stamp …………………………………………  (signature) | |
| The damaged residence authorisation of number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ has been withdrawn and received. | |
| Date: ..................................... | |
| stamp | |
| ......................................................................... | |
| (signature of case officer) | |
|  | |
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|  | |
| The residence authorisation of number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ has been handed over. | |
| Date: ..................................... | |
| ......................................................................... ……………………………………… | |
| (signature of applicant) (signature of case officer, stamp) | |